

MINUTES
REGULAR MEETING
April 25, 2017

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on April 25, 2017, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Mayor Pro-Tem Cedric Edwards
Councilmember Scott Larson
Councilmember Angelina Kiser

Councilmember Mark Davis
Councilmember Robin Thompson
Councilmember Bert Crawford

Staff Present:

Executive Director Brian James
City Attorney Charles Zech
City Secretary Brenda Dennis

City Manager John Kessel
Executive Director Dudley Wait
Assistant to City Manager Sarah Gonzalez

Mayor Carpenter and Councilmember Gutierrez were absent,

Call to Order – City Council Regular Session

Mayor Pro-Tem Edwards called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas.
(Councilmember Larson)

Councilmember Larson provided the opening prayer followed by the pledges of allegiance to the flags of the United States and the State of Texas.

Mayor Pro-Tem Edwards stated as a reminder, if there are any students present who wish to sign up for the Hal Baldwin Scholarship, the sign-up sheet is on the table out in the foyer.

Presentation

- Schertz Wilenchik Walk Check Presentation to CTRC, and Award Presentations. (S. Gonzalez/L. Klepper/M. Spence)

Mayor Pro-Tem Edwards recognized Public Affairs Director Linda Klepper, Events Manager Mary Spence, and Events Specialist Natalie Keaney. Ms. Spence stated that once again she would like to thank the main sponsor of the event “HEB”; she stated that they cover the costs so that all the proceeds raised goes to CTRC. Ms. Spence thanked the following volunteers who assisted with the Wilenchik Walk for Life event: City Staff, Boy Scout Troop 51, the National Honor Society of Samuel Clemens, Nathan Whyte, Miss Schertz, Sydney Fischer and Kali Haetner, Schertz Family Y.

Ms. Spence announced the following 5K Winners:

- Men 1st Place – Daniel Oakes, 2nd Place – Keith Click, 3rd Place Pascal Aldinger
Ladies 1st Place – Alexandria Pascal, 2nd Place Pearl Gardner, 3rd Place Sarah Gonzalez

Medals were presented to each individual.

Ms. Spence announced the “Best-Shirt” design winner: Team Gonzales, Ms. Spence presented them with a trophy.

Ms. Spence introduced Ms. Mary Burch, UT Health San Antonio and Vicki Shapiro, Cancer Survivor and who leads the Sarcoma Support Group and had them come forward for the check presentation. Ms Spence presented a check in the amount of \$9,116.32 which was raised this year and stated that the total to date donated was \$169,878.21. Ms. Burch thanked the City of Schertz and the donation stating that the money is used for research for cancer.

Mayor Pro-Tem Edwards asked Ms. Spence if this information and photos of the event can be found on our website. Ms. Spence stated that there is a link on our Visit Schertz.com where those will be posted.

Mayor Pro-Tem Edwards and Council thanked all those that made the event successful.

Mayor Pro-Tem Edwards recognized several Boy Scouts with Troop 515, from St. Thomas Church who were in the audience this evening who are working on their Citizenship in the Community merit badges. Mayor Pro-Tem Edwards had the scouts stand to be recognized. Mayor Pro-Tem Edwards and Council welcomed the scout troop.

- Emergency Response Plan Presentation. (D. Wait/M. Hansen/M. Bane)

Mayor Pro-Tem Edwards recognized Assistant Police Chief Marc Bane who stated in the world today, we all have a clear understanding how important it is to be prepared with situations we may be faced with whether its weather incidents, fire, or intruders; having a plan and being prepared is what keeps us safe in our community. This preparedness also applies to our schools. The Schertz Police Department has been working with the Schertz-Cibolo-Universal City Independent School District on a standard response protocol. It will allow staff and students an opportunity to respond to any given situation that they may face. This program was headed by Sergeant Mixon and Corporal Halbardier with our School Resource Program with a result being a standard response protocol that is now been adopted by the school district as a whole.

In true fashion, Sergeant Mixon and Corporal Halbardier went above and beyond in their work creating campus specific videos and literature that is based on age group at each campus. You can't show a high school video to students in first and second grade, so videos were prepared and made for each age specific groups. During the process of making one particular video, Corporal Halbardier worked with Principal Allison Miller with Paschal Elementary producing a video specifically for elementary students. Most recently, we learned that this video will be used nationwide, as no one else has made such a video.

Assistant Police Chief Bane introduced Sergeant Mixon who came forward explaining the School Resource Program (SRP), providing detailed information. He stated in 2011 the Schertz Police Department joined with the Schertz Cibolo Universal City Independent School District and created the School Resource Program. The main objective was to provide a safe and secure learning environment for students and staff.

A large portion of this objective was to develop or enhance the way that campuses and first responders respond to emergencies. Over the years, we have learned that campuses themselves, are very good at responding to their individual emergencies. It is clear to us that the campuses employees, from the principals to maintenance staff, teachers to office aids, food service and transportation workers, all have the student's best interests at heart. We have little doubt that all of them would put themselves in harm's way to protect even one student.

While each individual campus has good protocols in effect to respond to a wide range of emergencies, the one thing that was missing was standard terminology. Schools often use phrases like:

- Hard lockdown
- Soft lockdown
- Secure an area
- Code red
- Evacuation
- Reverse evacuation

Using these type of phrases does several things. First and foremost, most first responders will not understand what the campus is doing. Even though the campus personell understands what to do, others do not. It also causes confusion for school district employees that may be at a different campus; an example would be a substitute teacher who may not have been trained on that particular campus or an administrator filling in for someone else.

This lack of conformity is something that the Schertz Police Department has tried to address. Through different School Based Law Enforcement Conferences and with the cooperation the Texas School Safety Center we researched the Standard Response Protocol from the ILoveUguys Foundation.

The ILoveUguys Foundation is a non-profit foundation that was developed out of tragedy. On September 27th, 2006, a gunman entered Platte Canyon High School not far from Columbine High school in Colorado and held seven girl's hostage in an AP English classroom. The only communication one student hostage, Emily Keyes, had with her parents was by text messaging. As the event unfolded, all but one student, Emily, was released. Not long after that, the gunman made a statement that it was all about to end and the Police had to make an attempt to rescue Emily. During the attempt, the gunman shot and killed Emily and he in turn was killed by the Police. The last communication Emily had with her father was a short text message that read, "I Love you guys".

After that tragedy, Emily's father John Michael Keyes established the ILoveUguys Foundation with the sole purpose of improving school safety. During his research, he found the same issues existed with the lack of standard terminology. From Emily's tragedy, the ILoveUguys Foundation introduced the Standard Response Protocol.

The Standard Response Protocol is based on 4 actions, Lockout-Lockdown-Evacuate-Shelter. Each action is accompanied by a simple response that is spoken in plain English and easily understood by everyone. The protocol is simplistic in its design but offers a wider range of options along with specific instructions on how to respond to different emergencies.

At this point, the entire SCUCISD will be adopting the Standard Response Protocol and they have set a deadline for it to be completely in place by August of this year. Every facility member will be trained on its use and the procedures to follow. This means that every campus will have the same standard protocol, and in turn, the First Responders will know the appropriate response. As of now, every member of the Police Department has been trained; the EMS and Fire Departments are soon to follow.

The division made the decision that the best way to train the students was to make a series of videos outlining the program. Each video that was produced was tailor made to every specific campus within the City. We specifically made a series of 10 campus videos for two reasons; first being that we want to show the community that we have a vested interest in our children and students and the second being that we found that students are more likely to retain more information if they can relate it to their individual campus.

My partner, Corporal Halbardier, is going to show you one specific video that she produced. Sergeant Mixon introduced Corporal Halbardier who played one of the elementary standard response videos that was produced. Sergeant Mixon and Corporal Halbardier introduced the voice of "Officer Blue" who appeared in the video, Rachael.

Sergeant Mixon stated something to note, in the video section where you were told "this message was brought to you by the Schertz Police Department" was from this beautiful little lady here.

The ILoveUguys's Standard Response Protocol is quickly becoming the standard in school response. Several other districts in our metrocom and surrounding areas are looking to adopt the same program.

This had been a very long project and the logistics have been a challenge. Creating all the videos has been months of work to include producing, filming and editing. The best news for us came at the beginning of this month. As Corporal Halbardier mentioned, the foundation did not have many resources to train elementary school age children. With the permission of the district, we submitted 2 videos -to include the one we just watched- to the ILoveUguys Foundation. Within a day, I received a telephone call from CEO John Michael Keyes. He expressed so much gratitude for the work Corporal Halbardier had done it was hard for him to put it in words. I asked him if he would like copies of the videos produced by the Department and he graciously accepted them. The videos produced by Corporal Halbardier will be used nationwide to train others.

The videos produced by Halbardier will be used nationwide to train everyone in the I Love You Guys Foundation. Corporal Halbardier received a standing ovation.

In closing, Sergeant Mixon stated that this year the Police Department and the School District have made more headway than they had in a very long time. Sergeant Mixon recognized Ms. Amy Sirizzotti, who is the EPAC Chair with the SCUCISD and has also been a driving force partnering with us to get this program into place. All of us involved have no doubt that this program can better protect our children and save lives.

We will continue to work with the I Love Uguys Foundation and already have plans for future productions.

Mayor Pro-Tem Edwards stated that when you see these types of projects coming from the Police Department in a town of 38,300-40,000 people, and it's going nationwide, that speaks volumes about the level of commitment and the level of leadership that you are receiving. Don't take it for granted, we see you are out in the community, we love what you are doing, and please leave no stone unturned. You have done a great job!

Mayor Pro-Tem Edwards recognized Councilmember Thompson who stated it is wonderful having been a former substitute teacher, and seeing the need, especially because when you walk onto a campus you do not know what is going on and being able to provide this to a substitute teacher to say this is what the protocol is, is helpful and great work.

Mayor Pro-Tem Edwards recognized Councilmember Larson who stated he knows how long it takes to produce a video; he also stated that this was great work.

City Events and Announcements

- Announcements of upcoming City Events (B. James/D. Wait/S. Gonzalez)

Mayor Pro-Tem Edwards recognized Executive Director Brian James who provided the following announcements:

Thursday, April 27

Ribbon Cutting Regal Realty 4:00 p.m.

807 Main Street, Schertz

Ribbon Cutting Chicago Title 5:00 p.m.

17115 IH 35, Suite 125, Schertz

Tuesday, May 2

City Council Meeting

Council Chambers 6:00 p.m.

Wednesday, May 3

Blood Drive 8:00 am – noon

Parking lot of Community Center. For more information, contact Kellie Burnam X 1430

Thursday, May 4
Sweetheart Coronation 6:00 p.m.
Civic Center

Saturday, May 6
Community Clean-up Day 8:00 a.m. - 4:00 p.m.
Heritage / Historical Neighborhood. For more information, contact Jesse Hamilton X 1671

Music in the Park 1:00 p.m. – 4:00 p.m.
Pickrell Park – Soulful Flow Jazz Band

Tuesday, May 9
Heritage Oaks Park Dedication 5:15 p.m.
Parks Department would like to announce the dedication of Heritage Oaks Park.
11700 Long Leaf Parkway

City Council Meeting 6:00 p.m.
Council Chambers

Thursday, May 11
Northeast Partnership Meeting 11:30 a.m.
Olympia Hills Golf and Conference Center

Tuesday, May 16
Chamber Luncheon 11:30 a.m.
Civic Center

Council On The Go Town Hall Meeting 6:30 p.m.
Norma J. Paschal Elementary Cafeteria

HOLD THE DATE:

May 21-27
EMS Week

Sunday, May 21
EMS Golf Tournament – Tee off 9:00 a.m.
Olympia Hills Golf Course

Monday, May 22
14th Annual Hog Wild – hosted by Denton Navarro Rocha Bernal Hyde & Zech
7:30 a.m. – 6:00 p.m., Texas State University Student Center, 301 Student Center Drive

Wednesday, May 24
CVLGC Joint Budget Workshop
Schertz Civic Center Bluebonnet Hall 6:30 p.m.

Monday, May 29

City Offices Closed in Observance of Memorial Day

Friday, June 30

TML Legislative Wrap-up 7:45a – 2:30 p.m.

Contact Brenda or Donna to register – Event held at the Double Tree by Hilton Austin.

- Announcements and recognitions by City Manager (J. Kessel)

Mayor Pro-Tem Edwards recognized City Manager John Kessel who recognized the Purchasing & Asset Management Department who provides training for our staff. An example we had recently was a Safety and Risk Management class for supervisors. Risk and Safety Specialist Nancy Tumlinson spearheaded this effort and she also made sure that this was made available to other cities, such as Live Oak and Cibolo and perhaps others attended this as well. This is some great training and he wanted Council to know that the city provides those training opportunities.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Mayor Pro-Tem Edwards recognized the following who spoke:

- Ms. Maggie Titterington, The Chamber President who provided information on their upcoming events. She also spoke about and thanked the City for considering a Small Business Incentive Program and explained how beneficial it would be to small businesses and their owners in Schertz.
- Mr. Mark Moody, 2901 Bent Tree Drive, also a small business owner, who spoke on the need of a Small Business Incentive Program and the benefits.
- Ms. Hengameh Stanfield, small business owner, who spoke on the benefits and needs of a Small Business Incentive Program.
- Ms. Tanya Sammis, small business owner, who also spoke on the benefits/incentives and needs of a Small Business Incentive Program.

Mayor Pro-Tem Edwards thanked those that spoke and stated that when he owned their store he knew exactly what the business owners are going through. Nothing ever will trump your persistence in what you are trying to accomplish with your family and your life. Persistence, persistence, persistence! We have heard you and he promises as long as he is on the dais, we will work toward that goal of getting some type of small business incentive program incubated into the City. Some things will have to be done by some incubation from maybe another source, but we will work as hard as we can on your behalf. He thanked them for being here.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** –Approval of the minutes of the Regular Meeting of April 11, 2017 and the Special meeting of April 18, 2017. (J. Kessel/B. Dennis)
2. **Ordinance No. 17-D-14** – Approval of an Ordinance amending Chapter 86, parking prohibited 25ft in front of drainage inlet on Cameron River in the Fairway Ridge Subdivision. **Final Reading** (B. James/K. Woodlee/C. Palomo)

The following was read into record:

ORDINANCE NO. 17-D-14

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF SCHERTZ, TEXAS BE AMENDED BY REVISING CHAPTER 86, ARTICLE V, SECTION 86-149 PARKING PROHIBITED; AND PROVIDING AN EFFECTIVE DATE.

3. **Ordinance No. 17-S-12** – Approval an Ordinance regarding a request to rezone approximately 4 acres of land generally located at the intersection of IH 35 Frontage Road and Covers Cove, from General Business (GB) to Planned Development District (PDD). The area in the proposed rezone includes the following addresses, all located along Covers Cove: 6001, 6005, 6009, 6013, 6014, 6017, 6018, 6021, 6022, 6025, and 6026. **Final Reading** (B. James/L. Wood/E. Grobe)

The following was read into record:

ORDINANCE NO. 17-S-12

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AMENDING THE OFFICIAL ZONING MAP BY REZONING APPROXIMATELY 4 ACRES OF LAND FROM GENERAL BUSINESS, (GB) TO PLANNED DEVELOPMENT DISTRICT (PDD).

4. **Boards, Commissions and Committee Member Appointments** –Appointment of Mr. Robert Sheridan as an alternate member to the Parks & Recreation Advisory Board. (B. Dennis/Mayor/Council)

Mayor Pro-Tem Edwards recognized Councilmember Thompson who moved, seconded by Councilmember Kiser to approve consent agenda items 1-4. **The vote was unanimous with Mayor Pro-Tem Edwards, Councilmembers Davis, Larson, Thompson, Kiser and Crawford voting for and no one voting no. Councilmember Gutierrez was absent. Motion passed.**

Discussion Items

5. Establishing a Committee of the City Council to study and make recommendations to the full City Council with regards to improvements or other changes or policies that affect or might affect Main Street. (Mayor Carpenter/Mayor Pro-Tem Edwards)

COUNCIL RULE 17-CR-01

A RULE ESTABLISHED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, PURSUANT TO THE CITY COUNCIL RULES OF PROCEDURE, ESTABLISHING A COMMITTEE OF THE CITY COUNCIL TO STUDY AND MAKE RECOMMENDATIONS TO THE FULL CITY COUNCIL WITH REGARDS TO IMPROVEMENTS OR OTHER CHANGES OR POLICIES THAT AFFECT OR MIGHT AFFECT MAIN STREET

Mayor Pro-Tem Edwards stated at the Pre-Budget Retreat of Friday, March 24, 2017 Councilmembers discussed the Main Street project. At that meeting and at the Regular Meeting of March 28, 2017 a request was made by Mayor Carpenter to form a Committee of three Council Members and himself to meet and discuss ideas and possible future plans for Main Street based upon the Main Street discussion at the retreat. The Committee will provide periodic updates to the full Council regarding their progress. The committee shall initially consist of four members: The Mayor, Council Place 1, Council Place 2 and Council Place 4.

Council discussed waiting until the next council meeting to double check with Councilmember Gutierrez to ensure he is fine with withdrawing his original offer to serve on this committee and allow Councilmember Larson to serve in his stead. Mayor Pro-Tem Edwards stated he feels this committee should start meeting post haste.

Executive Director Brian James stated once the councilmembers are ready to go staff will start scheduling those meetings on a regular basis. If the members have things they want researched or polled, they need to let him know so they can get that information together so their first meeting is more productive.

Councilmember Larson also stated that he had no problem with council moving forward assigning Councilmember Gutierrez as one of the members; that way action could be taken on this item tonight.

Mayor Pro-Tem Edwards recognized Councilmember Thompson who moved, seconded by Councilmember Kiser to approve establishing a Committee of the City Council to study and make recommendations to the full City Council with regards to improvements or other changes or policies that affect or might affect Main Street and Council Rule 17-CR-01. **The vote was unanimous with Mayor Pro-Tem Edwards, Councilmembers Davis, Larson, Thompson, Kiser and Crawford voting for and no one voting no. Councilmember Gutierrez was absent. Motion passed.**

Roll Call Vote Confirmation

Mayor Pro-Tem Edwards recognized City Secretary Brenda Dennis who provided the roll call votes for agenda items 1-5.

Mayor Pro-Tem Edwards announced that tomorrow was City Manager John Kessel's birthday, so if you see him tomorrow, wish him a 'Happy Birthday!'

Requests and Announcements

6. Announcements by City Manager.

No announcements were made.

7. **Future Agenda Item Request for City Council:** This is an opportunity for City Council members to request that items be placed on a future agenda. No discussion of the merits of the item may be taken at this time. Should a Council Member oppose placement of the requested item on a future agenda, the Mayor, without allowing discussion, shall ask for the consensus of the other City Council members to place or not place the item on a future agenda.

Mayor Pro-Tem Edwards recognized Councilmember Crawford who asked for an item on the agenda in the next few weeks discussing the traffic light/stop sign where Old Wiederstein Road dead ends into Wiederstein Road – we need something in order to help get the traffic moving. Mr. Kessel said, for clarification, this was the same subject that was discussed at the council retreat.

Mayor Pro-Tem Edwards recognized Councilmember Larson who requested either a workshop or discussion regarding the city's pension plan, its current assets, liabilities and its current standing, and if possible, projections of what that might look like in the short term and long-term future.

8. Announcements by Mayor and Councilmembers

- City and community events attended and to be attended
- City Council Committee and Liaison Assignments (see assignments below)
- Continuing education events attended and to be attended
- Recognition of actions by City employees
- Recognition of actions by community volunteers

Mayor Pro-Tem Edwards recognized Councilmember Thompson who thanked city staff for the information he was supplied regarding his request from last week on the city water fountains repairs or replacements.

Mayor Pro-Tem Edwards recognized Councilmember Kiser who thanked the Police Department and the Fire Department. She was able to go out and do the repelling and zip lining with the Fire Department and headed out to the shooting range with the Police Department. She believes next up is 'explosives'.

Mayor Pro-Tem Edwards stated he was able to meet last week with representatives of MPO and Mayor Dunn of Cibolo – they are working together trying to rectify the situation with the Cibolo Toll Road Project. They have postponed it until next month and asked for information to be pulled for reconsideration.

9. Information available in City Council Packets - **NO DISCUSSION TO OCCUR**

- Schertz Economic Development Corporation (J. Kessel/K. Kinatader)
 - 2016 Tax Year reimbursement per the Development Agreement with Amazon.com.kydc, LLC.

Executive Session

Mayor Pro-Tem Edwards recessed the regular meeting into executive session at 6:55 p.m.

10. City Council will meet in closed session under section 551.087 of the Texas Government Code, Deliberation Regarding Economic Development Negotiations; Closed Meeting. The governmental body is not required to conduct an open meeting (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect.

- Project E-028

Reconvene into Regular Session

Mayor Pro-Tem Edwards reconvened the regular meeting at 7:21 p.m.

- 10a. Take any action based on discussions held in closed session under Agenda Item 10.

No action was taken.

Mayor Pro-Tem Edwards recognized Councilmember Thompson who commended Boy Scout Troop 515 for staying at the council meeting, even through the Executive Session. A lot of citizens from the city will not, so congratulations to the Boy Scouts!

Adjournment

Mayor Pro-Tem Edwards adjourned the meeting at 7:23 p.m.


Cedrie Edwards, Mayor Pro-Tem

ATTEST:


Brenda Dennis, City Secretary