

MINUTES
REGULAR MEETING
March 28, 2017

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on March 28, 2017, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Mayor Michael Carpenter
Councilmember Mark Davis
Councilmember Scott Larson
Councilmember Angelina Kiser

Mayor Pro-Tem Cedric Edwards
Councilmember Ralph Gutierrez
Councilmember Robin Thompson
Councilmember Bert Crawford

Staff Present:
Executive Director Brian James
City Attorney Charles Zech

City Manager John Kessel
Executive Director Dudley Wait
City Secretary Brenda Dennis

Call to Order – City Council Regular Session

Mayor Carpenter called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas.
(Councilmember Crawford)

Councilmember Crawford provided the opening prayer followed by the pledges of allegiance to the flags of the United States and the State of Texas.

City Events and Announcements

- Announcements of upcoming City Events (B. James/D. Wait/S. Gonzalez)

Mayor Carpenter reminded everyone that if there were any students who still wished to sign up for the Hal Baldwin Scholarship, the sign-up sheet was on the table out in the foyer.

Mayor Carpenter also stated the big screen behind the dais was temporarily inoperable at this time and Council will simply utilize the individual ones before them.

Mayor Carpenter recognized Executive Director Brian James who provided the following announcements:

- **Friday, March 31**
Guns N 'Hoses Basketball Game
Steel High School 7:00 pm – 9:00 pm
Game is between Cibolo Fire and Police Departments. Game will benefit a local food bank.

- **Friday, March 31 and Saturday April 1**
Schertz Library Book Sale
 Friday 10:00 am – 5:00 pm and Saturday 11:00 am – 5:00 pm

- **Wednesday, April 5**
Military Affairs Committee (MAC) Meeting
 Chamber Conference Room 11:30-12:30
 MAC Mission: "The MAC engages to enhance relations between the Military and Civilian communities; provide for families who locate within our community and advance the pro-business climate in the area through military affair initiatives, and enhance the business community's relationship with Joint Base San Antonio-Randolph Air Force Base." Contact the Chamber for more information at extension 1950.

- **Thursday, April 13**
Community Volunteer Fair, 5:30-7:00 pm, Schertz Civic Center

- **Tuesday, April 18**
Council on the Go Townhall Meeting, Cibolo Valley Elementary School Cafeteria, starting at 6:30 pm

- **Saturday, April 8**
JBSA Retiree Appreciation Day
 Randolph Kendrick Club 8:15 – Noon
 Celebrate retirees and spouses of all services. Visit with old friends and make new ones. Tricare, Association of the Army, Casualty Texas Veterans Commission and many more vendors will be present.

- **Friday, April 7th and Friday, May 12th**
TML Legislative Update Webinars 10:30am – 11:30 am
 City Conference room and time to be updated soon. No need to register for the three webinars, just submit your RSVP to Brenda X 1030 or Donna X 1031. Held in the Bob Andrews Conference Room.

- **Friday, June 30**
TML Legislative Wrap-up 7:45am – 2:30pm
 Please contact Brenda or Donna to register for this event. Event takes place at the Double Tree by Hilton Austin.

- **Tuesday, April 4 Council Meeting 6:00 pm** – A workshop will be held to update Council on the Comprehensive Land Use Plan amendment in southern Schertz that is associated with the Joint Land Use Study (JLUS) in order to be more prepared for any action that may be taken on April 11.

- Announcements and recognitions by City Manager (J. Kessel)

Mayor Carpenter recognized City manager John Kessel who thanked STRAC who let the city use their short range projectors. He also thanked staff and council for their participation in the recent two day retreat held last week. They got some good direction and good ideas.

He announced that the Economic Development Corporation would like to have a joint meeting with city council to talk about some different ideas and ensure that everybody is seeing things the same way. They will work to get that set up. He would like for it to be in April or May but his first preference is April.

Councilmember Davis arrived at 6:13 p.m.

Mayor Carpenter moved to the Workshop part of the agenda.

Workshops

- Presentation and update from Guadalupe Regional Medical Center – Prescription Assistance Report. (D. Wait/J. Riggs)

Mayor Carpenter recognized Dr. Jerry Riggs who provided some history on this program. On March 5, 2013, City Council approved an Interlocal Agreement with Guadalupe Regional Medical Center (the Hospital) relating to a prescription access program. This program offers assistance to qualified citizens of the city that enables them to purchase prescription medication at a significantly reduced price. The provision of a prescription assistance program is a public purpose and preserves and protects these qualified citizens' health and safety.

The Hospital will provide prescription medications free of charge or at a low cost to citizens who qualify for assistance under the guidelines established by each drug manufacturer and as described to the City by the Hospital. The Hospital will comply with all federal, state, county, and City laws, rules, ordinances, and regulations which may affect the agreement.

Councilmember Larson arrived at 6:21 p.m.

A written report will be provided by the Hospital to the City Council of the City on or about March 1 and September 1 of each year. This report will document that the payments made by the City have primarily benefitted citizens of the City and will include such information as total number of resident patients served, number of prescriptions filled, retail dollar value of prescriptions, and sources of program funds.

The fiscal impact to the City is \$5,000 annually. This is a budgeted item. The City's contribution helps pay for the cost of administering the program. This report is dated September 1, 2016 through February 28, 2017.

Mayor Pro-Tem Edwards thanked Dr. Riggs and his staff for their work in this program and emphasized how very needed and very much appreciated it is by the city residents and council. Dr. Riggs addressed more questions and comments from Council and Mayor.

Mayor Carpenter moved back to the Presentation part of the agenda.

Presentation

- Quarterly Financial Report (B. James/J. Walters)

Mayor Carpenter recognized Finance Director James Walters who stated this is the first time the Finance Department has done a quarterly financial report to council (other than the annual CAFR report). In the future they will be doing these reports quarterly. Mr. James provided a Power Point presentation reflecting the revenue and expenses, cash investments, and yearly performance.

Mayor Carpenter moved to the last Workshop on the agenda.

Workshops

- Presentation and update from SAMCO regarding upcoming bond issuances. (B. James/J. Walters/M. McLiney/A. Friedman)

Mayor Carpenter recognized Financial Advisor Mark McLiney with SAMCO Financial Markets who stated they work with the city whenever it borrows money to assist in getting them out to market. He stated the city has the second highest rating which is Double A Plus (AA+), which is excellent. Each year we are getting stronger.

Financial Advisor Andrew Friedman spoke next and provided council information on general obligation bonds and certificates of obligation which is planned for an issuance later on. However, this will be an overview to get the new council on board. He provided information about what long term debt options are available to cities. He explained issuance requirements for General Obligation Bonds and Certificates of Obligation, and expanded on what is involved with the financing team to accomplish successful financing. He explained the three ways to sell securities, 1) Negotiated Sale, Competitive Sale, and 3) Private Placement. He also explained bank qualified versus non-bank qualified debt. A proposed timetable was provided and publication requirements explained. There were no questions from Council.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Mayor Carpenter recognized the following who spoke:

- Mrs. Maggie Titterington, President of The Chamber, who started by thanking Mayor Pro-Tem Edwards and Councilmembers Davis and Gutierrez for attending the Hampton Inn Grand Reopening. The support was really appreciated.

She thanked Eddie Diggs with Public Works regarding the assistance he provided to Schertz Funeral Home whose gas lines were accidentally cut three times now during the course of construction. Eddie and possibly others have been working with them to resolve the issues.

Lastly she thanked Simmons Real Estate who got their signage approved and their building is finally going up.

She stated she would like council to seriously consider thinking of an incentive program for small businesses. Universal City has a store front improvement program, Live Oak has a visual improvement program, and Cibolo has several different types of programs depending on the business. Selma is working with some of their businesses. She stated she knows through general funding something can be developed. She stated an incentive could go a long way. She volunteered to assist in heading up a committee to look at some possibilities.

Ms. Titterington presented a check to the Schertz Area Senior Center for \$178. This was part of \$535 raised by the Taste of the Town judges to be contributed to nonprofit organizations of their choice, one from each city (Cibolo, Selma, & Schertz). The Chamber chose the Schertz Senior Center as one of the recipients.

- Ms. Ana Sanders, owner of Color Clay Studio, 17327 IH 35, who provided information on how her business works and how it is an example of how they could benefit from a business incentive program if one was to eventually be established in Schertz.

Mayor Carpenter recognized Mayor Pro-Tem Edwards who spoke in favor of developing a business incentive program in Schertz. He suggested that EDC Director Kyle Kinatader could maybe put together some information on what other cities are doing and have it available at the Special Joint Meeting with Council coming up. He also suggested The Chamber President Maggie Titterington be invited to attend and provide her thoughts.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the Regular Meeting of March 7, 2017. (J. Kessel/B. Dennis)
2. **Ordinance No. 17-C-06** – Consideration and/or action approving an Ordinance amending the Schertz Code of Ordinances Chapter 18, Buildings and Building Regulations, Article IV,

National Electrical Code, Section 18-81, Article 210.52 Dwelling Unit Receptacle Outlets (D) Bathrooms. **Final Reading** (B. James/L. Wood/G. Durant)

The following was read into record:

ORDINANCE NO. 17-C-06

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AMENDING THE CODE OF ORDINANCES OF THE CITY OF SCHERTZ CHAPTER 18, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IV, NATIONAL ELECTRICAL CODE, SECTION 18-81. AMENDMENTS. 210.52 DWELLING UNIT RECEPTACLE OUTLETS (D) BATHROOMS.

3. **Boards, Commissions and Committee Member Resignations** – Consideration and/or action ratifying the resignations of Jim and Diana Webb from the Historical Preservation Committee. (B. Dennis/Mayor/Council)

Mayor Carpenter recognized Councilmember Thompson who moved, seconded by Councilmember Davis to approve consent agenda items 1-3. **The vote was unanimous with Mayor Pro-Tem Edwards, Councilmembers Davis, Gutierrez, Larson, Thompson, Kiser and Crawford voting for and no one voting no. Motion passed.**

Discussion Items

4. **Resolution No. 17-R-17 - CAFR FY 2015-16** –Presentation and consideration and/or action approving a Resolution authorizing approval of the Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2015-16. (B. James/J. Walters/D. Fraser)

The following was read into record:

RESOLUTION NO. 17-R-17

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2015-16, AND OTHER MATTERS IN CONNECTION THEREWITH

Mayor Carpenter recognized CPA Debbie Fraser of Armstrong, Vaughan & Associates, who stated state law requires that local governments complete an annual audit by an independent licensed public accounting firm. This is the official Financial Statement - Fiscal Year 2015-16 Comprehensive Annual Financial Report (CAFR) for the City of Schertz as of September 30, 2016. These statements show the financial performance and financial health of the City for the previous fiscal year.

Ms. Fraser stated the city got an unmodified opinion, which means the financial statements after adjustments are fairly stated and materially correct. There were 29 adjustments, 19 of them were PBC (provided by client) and the rest were provided by the accounting firm.

Ms. Fraser stated the audit is divided into three areas: 1) Management discussion, 2) Financial Statements (statement of financial position and statement of activities) and 3) the Statistical Section. She provided a variety of information regarding the city's net position, general funds, expenditures and revenues, pension status, property tax income, sales taxes, etc. Ms. Fraser addressed comments and questions from council.

Mayor Carpenter recognized Councilmember Thompson who moved, seconded by Councilmember Kiser. **The vote was unanimous with Mayor Pro-Tem Edwards, Councilmembers Davis, Gutierrez, Larson, Thompson, Kiser and Crawford voting for and no one voting no. Motion passed.**

5. **Resolution No. 17-R-19** – Consideration and/or action approving a Resolution authorizing First Quarter EMS Debt Revenue Adjustments, Utility Billing Debt Revenue Adjustments and Schertz Magazine Debt Revenue Adjustments for certain inactive outstanding accounts receivables. (B. James/J. Walters/R. Rosales/J. Mabbitt/L. Klepper)

The following was read into record:

RESOLUTION NO. 17-R-19

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS
AUTHORIZING THE FIRST QUARTER EMS DEBT REVENUE ADJUSTMENTS,
UTILITY BILLING DEBT REVENUE ADJUSTMENTS AND SCHERTZ
MAGAZINE DEBT REVENUE ADJUSTMENTS FOR CERTAIN INACTIVE
OUTSTANDING RECEIVABLES AND OTHER MATTERS IN CONNECTION
THEREWITH.**

Mayor Carpenter recognized Director of Finance James Walters who stated in the EMS, Utility Billing, and Magazine functions, services are provided to customers up front and billing is settled later. Due to the fact that services are provided before receiving payment, inevitably the City has customers that do not pay for the services provided.

When this occurs, staff reaches out to the customer to try to collect the outstanding payment including follow up notices and phone calls to try and reach out to the customer to remind them of the outstanding balance and encourage payment. However, the longer the customer account goes without a payment the less likely that any payment will be received.

Once a customer account reaches 180 days without payment, Staff brings those accounts to the City Council to be "written off". This process is an accounting procedure following the Generally Accepted Accounting Principles (GAAP), which lays the framework of accounting practices in the U.S. This designation means it is unlikely those outstanding balances will ever be collected. This leads to an accounting adjustment on the City's Financial Statements to accurately show how much is still outstanding and is reasonable to expect collection.

If a customer's account has been written off, this does not erase or forgive that debt. The city can and does collect some portion of the amount owed by those customers. This can be

through the debt collection agency used by EMS or if the customer returns to the City and requests new services through the Magazine or Utility Billing. Staff is in the process of exploring best practices that can lead to lower write offs going forward.

The resolution authorizes the debt for these areas that is more than 180 days outstanding as of February 28, 2017 to be written off. These write offs come before council quarterly and last came before council on December 13th, 2016.

This accounting adjustment will not affect the City's Budget or financial standing. The amount written off is estimated during the budget process and is accounted for in the revenue estimations and the bad debt expense accounts. The action taken tonight will reduce the amount shown as owed to the City by \$621,138.97 and set it equal to the amount seen as still reasonably collectible. The breakdown is as follows: 1) EMS - \$612,712.25 and 2) Utility Billing - \$8,426.72. The Schertz Magazine does not have any write offs at this time.

Mayor Carpenter recognized Councilmember Thompson who moved, seconded by Councilmember Kiser to approve Resolution No. 17-R-19. **The vote was unanimous with Mayor Pro-Tem Edwards, Councilmembers Davis, Gutierrez, Larson, Thompson, Kiser and Crawford voting for and no one voting no. Motion passed.**

6. **Resolution No. 17-R-20** – Consideration and/or action approving a Resolution requesting permission to accept the TCEQ grant for Hazmat Equipment. (D. Wait/D. Covington/K. Long)

The following was read into record:

RESOLUTION NO. 17-R-20

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) TO ACCEPT A GRANT IN THE AMOUNT UP TO \$89,263.92

Mayor Carpenter recognized Assistant Fire Chief Kade Long who stated Schertz Fire Rescue seeks to use Texas Commission on Environmental Quality (TCEQ) – 2016 Texas Local Emergency Planning Committee (LEPC) Grant funds to purchase Hazmat Equipment. These funds are one-time excess funds available through TCEQ to be used for hazardous materials response. Our proposed use of TCEQ funds have been approved pending Council's approval to enter into a contract with the TCEQ. This grant has a zero match and all proposed equipment will be paid for with grant funds. Accepting these grant funds will not result in using City funds for the purchase of the equipment.

Schertz Fire Rescue (SFR) is a founding member of the FEMA Type III, Guada - Coma Emergency Response Group that includes New Braunfels, Seguin, Cibolo, Selma and the Guadalupe, Comal and Bexar county area. The team currently covers 870 square miles of 3 counties (Bexar, Comal and Guadalupe Counties). The estimated population in this area is

approximately 235,000. This group's sole purpose is to jointly mitigate hazardous material (hazmat) incidents to limit the public and commercial impact of such a situation. In addition, SFR participates in numerous mutual aid agreements including regional and statewide responses.

Equipment proposed to be purchased with the TCEQ grant dollars include:

The Hazmat Chemical Elite ID system: This system provides fast and comprehensive in-field analysis of unknown solids, gels and liquids which is useful in responding to unknown material responses to identify the substance and determine its risk level to health and safety.

The Ludlum model 2241 radiological kit: This kit provides a quick way to detect radiological materials during an emergency response in all ranges of Alpha, Beta, and Gamma energy. This is useful in the event of a man-made explosive device to insure no radioactive materials were used. It is also useful in responses to a number of industry partners in our region that utilize radioactive materials in their day to day business.

The Sensit Gold G2: This is a portable gas leak detector and confined space monitor that helps pinpoint gas leaks more accurately than a multi gas detector.

Personal Protective Equipment: Proper personal protective equipment (Level A suits, chemical protective boots) protects firefighters during hazmat response operations.

This is a new grant that we were unable to bring to Council prior to applying for the grant because TCEQ released the grant without a prior announcement. The grant application was coordinated through the Guadalupe County Local Emergency Planning Committee. Equipment is expected to cost \$89,263.92, of which all \$89,263.92 will be state funds and no matching City funds will be used.

Mayor Carpenter recognized Mayor Pro-Tem Edwards who moved, seconded by Councilmember Davis to approve Resolution No. 17-R-20. **The vote was unanimous with Mayor Pro-Tem Edwards, Councilmembers Davis, Gutierrez, Larson, Thompson, Kiser and Crawford voting for and no one voting no. Motion passed.**

7. **Ordinance No. 17-T-11** – Consideration and/or action approving an Ordinance authorizing a budget adjustment to fund the Northcliffe Waterline Replacement Project Phase 3. **First Reading** (D. Wait/J. Hooks)

The following was read into record:

ORDINANCE NO. 17-T-11

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING A BUDGET ADJUSTMENT TO FUND THE NORTHCLIFFE WATERLINE REPLACEMENT REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING AN EFFECTIVE DATE

Mayor Carpenter recognized Assistant Director of Public Works Jimmy Hooks who stated this item is seeking approval for a budget transfer of \$372,980.00 from their water reserve fund to the Northcliffe Waterline Replacement fund. Due to excessive water breaks in this area they started replacing waterlines out there in 2006. In the 2015-2016 budget they budgeted \$500,000.00 to do this final phase. Ford Engineering did the design in two phases so staff could see how far the money would go. With this transfer they can do both projects. He provided a map showing what has been completed and what still needs to be redone.

Mayor Carpenter recognized Mayor Pro-Tem Edwards who moved, seconded by Councilmember Kiser to approve Ordinance No. 17-T-11 first reading. **The vote was unanimous with Mayor Pro-Tem Edwards, Councilmembers Davis, Gutierrez, Larson, Thompson, Kiser and Crawford voting for and no one voting no. Motion passed.**

8. **Resolution No. 17-R-21** – Consideration and/or action approving a Resolution authorizing the dedication of an easement along the Maske Road Drainage Right of Way to Guadalupe Valley Electric Cooperative for placement, maintenance and repairs of a utility line. (D. Wait/J. Hooks)

The following was read into record:

RESOLUTION NO. 17-R-21

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE DEDICATION OF ONE (1) THIRTY-FOOT UTILITY EASEMENT ALONG THE MASKE ROAD DRAINAGE RIGHT OF WAY TO GUADALUPE VALLEY ELECTRIC COOPERATIVE FOR PLACEMENT, MAINTENANCE AND REPAIRS OF A UTILITY LINE, BY THE CITY IN ACCORDANCE WITH TERMS OF THE DEDICATION AGREEMENT AND OTHER MATTERS IN CONNECTION THEREWITH

Mayor Carpenter recognized Assistant Public Works Director Jimmy Hooks who stated Guadalupe Valley Electric Cooperative (GVEC) has an overhead electric line along the Maske Road Drainage Right of Way that has been in operation for over 20 years. Recently, GVEC has had a need to do some work on and along this overhead line. A search has been unable to locate any dedicated easements for this overhead line. GVEC would like to clean-up this by obtaining an easement from the City across this city owned property. Staff recommends Council approve the Resolution approving a Permanent Right of Way Easement Agreement with Guadalupe Valley Electric Cooperative along the Maske road drainage ROW as depicted in Exhibit A.

There will be no cost or fiscal impact for the dedication of the Permanent Right of Way Easement with Guadalupe Valley Electric Cooperative. Staff recommends approval.

Mayor Carpenter recognized Councilmember Thompson who moved, seconded by Mayor Pro-Tem Edwards to approve Resolution No. 17-R-21. **The vote was unanimous with Mayor Pro-Tem Edwards, Councilmembers Davis, Gutierrez, Larson, Thompson, Kiser and Crawford voting for and no one voting no. Motion passed.**

Roll Call Vote Confirmation

Mayor Carpenter recognized City Secretary Brenda Dennis who provided the roll call votes for agenda items 1-8.

Requests and Announcements

9. Announcements by City Manager.

No further announcements were made.

10. **Future Agenda Item Request for City Council:** This is an opportunity for City Council members to request that items be placed on a future agenda. No discussion of the merits of the item may be taken at this time. Should a Council Member oppose placement of the requested item on a future agenda, the Mayor, without allowing discussion, shall ask for the consensus of the other City Council members to place or not place the item on a future agenda.

Mayor Carpenter stated he had several requests:

- 1) For next week, have an item for establishing the Main Street Committee of this council to be made up of three voting members and himself to begin work on the feasibility of improvements to Main Street including the bond money we have from the 2010 election.
- 2) An update by staff on Schertz Parkway and the rebuild.
- 3) Pertinent to some events that have transpired over the past three weeks, and pursuant to Article IV, Section 4.09, Subsection A, of our City Charter he wishes to call a special meeting of this body for this coming Monday, April 3, 2017 at 6:00 p.m. to discuss the development agreement executed and agreed to by the City of Cibola and Cibola Turnpike, L.P. and consult with our attorney and discuss Schertz city policy with regard to the tolling of roads both involving newly constructed roads and existing public roads. We will post the agenda for this meeting no later than 5:00 p.m. on Friday, March 31, 2017.

11. Announcements by Mayor and Councilmembers

- City and community events attended and to be attended
- City Council Committee and Liaison Assignments (see assignments below)
- Continuing education events attended and to be attended
- Recognition of actions by City employees
- Recognition of actions by community volunteers

Mayor Carpenter recognized Mayor Pro-Tem Edwards who thanked city management and staff for their work at the recent council retreat. At the Hampton Inn he had a chance to visit with management and investors out of Colorado—they did a really great job---\$2.5 million is what they invested into the facility and it looks very good. Thanks to The Chamber as well.

Mayor Carpenter recognized Councilmember Davis who echoed Mayor Pro-Tem Edwards on the Hampton Inn facility—it is very nice. He also thanked the Parks Department for their music event this past weekend. He looks forward to seeing more of those in the future. He also had his first meeting with the Schertz Housing Authority and he will update council in the future on some of their future planned activities.

Mayor Carpenter recognized Councilmember Gutierrez who complimented the Buffalo Valley Youth Association for their great turnout Saturday for the kick off on the softball fields.

Mayor Carpenter recognized Councilmember Thompson who thanked Finance Director James Walters, Auditor Debbie Fraser, and the Audit Committee for the material that was presented this evening. Kudos to our finance staff who make sure we are up to date with all the regulations that we need to be.

Mayor Carpenter apologized for having to call an extra (special) meeting for Monday but there are some things in the Cibolo development agreement that may potentially affect the City of Schertz and we need to talk about it. It needs its own session.

12. Information available in City Council Packets - **NO DISCUSSION TO OCCUR**

- Update regarding the Lower Seguin Road Bridge Project. (D. Wait/D. Letbetter)
- Update regarding the Live Oak and Schertz Parkway Design Project. (B. James/K. Woodlee)

Adjournment

Mayor Carpenter adjourned the meeting at 7:51 p.m.

Robin Thompson
for Mayor Carpenter

Michael R. Carpenter, Mayor

ATTEST:

Brenda Dennis
Brenda Dennis, City Secretary