

SCHERTZ

ECONOMIC DEVELOPMENT

MINUTES
CITY OF SCHERTZ
ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
REGULAR MONTHLY MEETING
THURSDAY, JUNE 23RD, 2016

The City of Schertz Economic Development Corporation (SEDC) Board of Directors met for a Regular Monthly Meeting on Thursday, January 28th, 2016 at 6:00 p.m. in the City Council Chambers, Conference Room, 1400 Schertz Parkway, Schertz, Texas.

CALL TO ORDER

1. Roll call and recognition of visitors.

President Brown called the meeting to order at 6:00 p.m. and welcomed everyone in attendance.

Board of Directors:

Tim Brown – President
Angelina Kiser – Vice President
Roy Richard
Paul Macaluso
Katie Chain
Gary Howell

Staff:

Kyle Kinateder – SEDC Executive Director
Patty Horan – Executive Assistant - ED
James Walters – Finance Assistant Director

Absent Directors: Rosemary Scott

Others present: Brenda Dennis, City Secretary.

2. Oath of office for re-appointed SEDC Board Members: Rosemary Scott and Paul Macaluso and for newly appointed members: Katie Chain and Gary Howell, all for the term period of 5/31/2016 - 5/31/2018. (B. Dennis)

Ms. Dennis administered the Oath of Office to Board Members: Paul Macaluso, Katie Chain and Gary Howell. Board Members and Staff introductions were made.

3. Public comment.

This time is set aside for any person who wishes to address the Board. Each person should fill out the Citizen's to be Heard registry form prior to the meeting. Presentations should be limited to no more than 3 minutes. The presiding

officer, during the Public Comment portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

There were no public comments.

President moved to discuss Agenda Item 5

ITEMS FOR INDIVIDUAL CONSIDERATION

4. **Consider/Discuss/Act on approval of the Minutes for the Board of Directors Regular Monthly Meeting held on Thursday, April 28th, 2016. (P. Horan)**

A motion to approve the minutes for the Board of Directors Regular Monthly Meeting held on Thursday, April 28th, 2016 was made by Mr. Roy Richard. Seconded by Ms. Angelina Kiser. **Motion passed** unanimously.

President moved to discuss Agenda Item 7

5. **Review of the SEDC Monthly Financial Report for the months of April and May 2016. (J. Walters)**

Mr. Walters provided an overview of the SEDC Monthly Financial Statements Report for the months of April and May 2016.

6. **Consider/Discuss/Act on approval for recommendation to the City Council for the proposed SEDC FY 2016-17 Budget. (K. Kinateder)**

Mr. Kinateder explained that the proposed budget FY 2016-17 focuses on refining proposed expenses, reducing unnecessary overheads and shifting resources to strategic personnel hires and programs that better reflect the strategic department focus. Mr. Kinateder touched base on the most significant proposed changes as outlined in the memorandum and proposed budget worksheet provided in the Board's Packet.

A motion to recommend approval by the City Council for the proposed SEDC FY 2016-17 Budget was made by Ms. Angelina Kiser. Seconded by Mr. Paul Macaluso. **Motion passed** unanimously.

President moved to discuss Agenda Item 4

7. **Presentation and update on the City of Schertz 2016 Strategic Plan and the Committee of Committees Advisory Board (CCAB). (K. Kinateder/T. Brown)**

President Brown provided a brief history about the formation of the CCAB and encouraged all members to read the 2016 Strategic Plan posted on the City's Website. Mr. Kinateder conveyed a message about the City's efforts on setting up policies defining the Vision, Mission and Values to help guide long-term decisions. These concepts not only set defined direction for achieving the City's

objectives, but also provide clarity when making important organizational decisions. Mr. Kinateder concluded by saying that the adoption and implementation of these philosophies by City Staff, City Council and community stakeholders will lead to alignment that is necessary for organizational success.

8. Director's Report. (K. Kinateder)

- Project Updates
 - David Lack Boulevard
Reported on the project completion and total expenditures for this project.
 - 1300 Schertz Parkway
Reported on demolition project status.
- Update on Vestal Subdivision Drainage
Reported on meetings with business owners to resolve drainage issues in the area.
- SEDC Personnel
Provided an update on vacancies and job position restructuring.
- Businesses Visited
 - Vestal Steel Specialties, Inc.
 - Theis Distribution
 - Technos Corporation
- Events Attended
 - OU-EDI Staff Training | May 2nd - 5th | San Antonio, Texas
 - SAMA 2016 Tradeshow | May 11th | San Antonio, Texas
 - BISNOW Networking Roundtable | May 16th | Atlanta, GA
 - ICSC – SPREE RECon/Marketplace Mall | May 24th | Las Vegas, NV
 - TexasOne – 2016 Tech Mission & Bio International | June 7th – 9th | San Francisco, CA
 - CORE – Class 2016 Graduation | June 20th | Schertz, TX
- Upcoming Events and Announcements
Schertz Jubilee | July 3-4 | Schertz, TX
- Response to Board Members Requests
 - Integrating SEDC and City Marketing Campaign.
Reported on joint efforts to build marketing campaigns that promote the SEDC and City.
 - Board of Directors Attendance Requirements.
Reported that under the current Bylaws, only City Council may dismiss a Board Member.

REQUESTS AND ANNOUNCEMENTS

9. Requests by Board Members that items be placed on a future SEDC Board Meeting Agenda.

No requests were made.

10. EXECUTIVE SESSIONS

- A. Called in accordance with Section 551.087 of the Texas Government Code, Deliberation Regarding Economic Development Negotiations; Closed Meeting. The governmental body is not required to conduct an open meeting (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect.

- Project E-021
- Project E-022

Start time: 6:44 p.m.

End time: 7:16 p.m.

RECONVENE TO REGULAR SESSION

President Brown reconvened to regular session at 7:17 p.m.

11. Discussion and possible action to authorize the SEDC Executive Director to take the necessary and appropriate actions to proceed with negotiations based on discussions held in Executive Session under Agenda Item No.10-A:

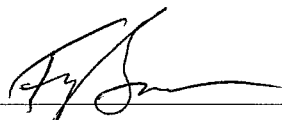
- Project E-021
- Project E-022

No action was taken.

ADJOURN

President Brown adjourned the meeting at 7:20 p.m.

MINUTES PASSED AND APPROVED THIS 28TH DAY OF JULY, 2016.



Tim Brown – President



Angelina Kiser – Vice President